

05/2017 JW



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, May 9, 2017 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	July 11, 2017

MEMBERS PRESENT

Ray Quillen, Vice-President
Eleanor Allione
Jenifer Vaughn
Timothy Bane
Gwendolyn Benton

MEMBERS ABSENT

Michael Salitsky, President
Cecilia Jones

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General

OTHERS PRESENT

Michael Baize

CALL TO ORDER

Mr. Quillen called the meeting to order at 1:08 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the minutes from the April 11, 2017 meeting as amended. The motion carried unanimously.

UNFINISHED BUSINESS

Proposal to Deny Hearing – Michael Baize – 1:00 p.m.

The hearing went on record at 1:17 p.m. The Board members were introduced. Mr. Maloney stated that today's hearing is a result of the Board's proposal to deny Mr. Baize's Nursing Home Administrator application at its' April 11, 2017 meeting for not meeting the statutory requirements for licensure. Mr. Maloney marked as Board Exhibit 1 a packet of documents including Mr. Baize's application for licensure and all supporting documents, proposal to deny notice, and notice of today's hearing. Mr. Baize was present and represented himself. Mr. Maloney marked as Applicant Exhibit 1 a packet of documents Mr. Baize brought attesting to his educational background. Mr. Baize was sworn in and testified as to his educational and professional backgrounds and requested that the Board reconsider their decision to deny his application. Mr. Baize answered questions from the Board. The Board went into deliberations. The Board came out of deliberations and Mr. Quillen made a motion, seconded by Ms. Vaughn, to accept Mr. Baize's past AIT program completion and due to the length of time approve him for licensure after achieving a passing score on the examination and completion of the 120-hour Nursing Home Administration course. The motion carried unanimously. The hearing went off record and adjourned at 1:48 p.m.

Review List of Crimes Substantially Related to the Board of Nursing Home Administrators

Mr. Maloney prepared a draft of the proposed amendments to the crimes substantially similar to the profession as discussed at the previous meeting. A motion was made by Mr. Quillen, seconded by Mr. Bane, to have Mr. Maloney send to the Registrar of Regulations for a Rules and Regulations Public hearing in early fall.

Discussion on 2.6.3 of the Board's Rules and Regulations

Per discussion at the April meeting, Mr. Maloney prepared a draft of the proposed amendments to 2.6.1 of the rules and regulations which were incorporated into the draft of proposed amendments to the crimes substantially similar to the profession. After a brief discussion with regards to updates that the NAB is making to the examination, a motion was made by Mr. Quillen, seconded by Ms. Allione, to have Mr. Maloney send to the Registrar of Regulations for a Rules and Regulations Public hearing in early fall.

NEW BUSINESS

Ratify Nursing Home AIT Applications

A motion was made by Mr. Quillen, seconded by Ms. Vaughn, to ratify the approval of the Nursing Home AIT application of Elizabeth Meredith. The motion carried unanimously.

Approval of Continuing Education Activities

After review, a motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the continuing education activities as follows:

Delaware Health and Social Services

27th DHSS Nursing Leadership Conference, 4.5 hours

Dementia Care for America's Heroes: Understanding Dementia & Developing Skills for Positive Outcome, 6 hours

The motion carried unanimously.

Ratify Nursing Home Administrator Reciprocity Applications

A motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the ratified Nursing Home Administrator application of Linda Murray-Davies. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Ms. Witte advised the Board that the renewal period for licensees will end on July 31, 2017. With that, there will be an upcoming audit of the continuing education and the Board will need to decide the percentage of licensees to be audited. After a brief discussion, Mr. Quillen stated that 10% of licensees and 100% of late renewals would be audited for the 2015 – 2017 renewal period.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be July 11, 2017 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Quillen, seconded by Ms. Vaughn, to adjourn the meeting at 2:19 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II